

MANAGE my receivables

with *InfoMaster* Accounts Receivable (InfoDebtor)

INFODEBTOR TRACKS ALL YOUR RECEIVABLES IN REAL TIME FOR BETTER BUSINESS PLANNING AND CASH FLOW

InfoDebtor allows you to micro manage your customers by keeping track of important customer sales information, credit balances and outstanding balances. The Drill down feature makes tracking of source documents (invoice, credit notes, etc) a simple task. InfoDebtor allows you to easily apply cash to outstanding invoices either partially or in full. It is fully integrated with **InfoCash** for complete Bank Reconciliation and **InfoSales** for real-time updates to the outstanding receivables. This robust accounting solution can be used by itself or as part of an integrated system with other InfoMaster for Windows business applications. Data is also presented in an easy to read format for quick informed decision-making. When implemented with **InfoProject**, all payments received will automatically be reflected in the related project information screen.

INCREASE YOUR EFFICIENCY AND COLLECTION

Accounts receivable is a major current asset of any business organization. Good marketing strategy and a strong sales team will definitely increase the company's sales performance. To be competitive, most sales are done on a credit basis unless the business is relied on walk-in customers. In other words, goods are delivered and payments are to be collected at a later date. The credit term differs from customer to customer, depending on their credibility and past record. Avoiding late payments and bad debts are just some of the desired practice in Accounts Receivable.

InfoDebtor keeps track of the total credit amount for each customer and the payment due date of every outstanding invoice.

Key Benefits

- Enables you to manage accounts receivable data in real-time, track outstanding invoices, historical payment pattern and make informed decisions for your business
- Comprehensive on-screen data presentation for macro/micro view of your customer ageing details, receipt and adjustment history, customer drill-down information and customer performance
- Improve your receivable management process for prompt payment collection through our functional reporting system
- Seamless integration to all other InfoMaster Modules for increased productivity and efficiency

InfoDebtor is integrated to: -

- InfoSales
- InfoProject
- InfoCash
- InfoLedger

Customer	Category	Class	Current	30 Days	60 Days	90 Days	120 Days	Total
AD01	AD01	AD01	24,363.00					24,363.00
AD02	AD02	AD02	875.00					875.00
AD03	AD03	AD03	2,415.00					2,415.00
AD04	AD04	AD04	430.00					430.00
AD05	AD05	AD05	5,200.00					5,200.00
AD06	AD06	AD06	1,880.00					1,880.00

Customer	Invoice No.	Invoice Date	Original Amount	Payment	OTF Amount	OTF Date	OTF Amount
AD01	SA0001	05/07/2004	30,800.00				30,800.00
AD01	SA0006	05/07/2004	1,417.00				1,417.00
AD01	SA0008	05/07/2004	1,375.00				1,375.00
AD01	SA0013	31/08/2004	10,000.00	2,000.00			8,000.00
AD01	SA0015	07/08/2004	10,700.00				10,700.00
AD01	SA0018	08/08/2004	315.00				315.00

Invoice No.	Invoice Description	Quantity	Unit	Unit Price	Total Amount	OTF
SA0001	SA0001 (08) SHIKHAR (08) HANE SHIKHAR (LABL)	10.00	PCS	30.00	300.00	1.00
SA0006	SA0006 (08) SHIKHAR (08) HANE SHIKHAR (LABL)	10.00	SET	30.00	300.00	1.00
SA0008	SA0008 (07) 1 BOTT SHIKHAR SET (LABL)	10.00	SET	50.00	500.00	1.00
SA0013	SA0013 (07) 1 BOTT SHIKHAR SET (LABL)	10.00	SET	50.00	500.00	1.00
SA0015	SA0015 (08) SHIKHAR (08) HANE SHIKHAR (LABL)	10.00	SET	80.00	800.00	1.00
SA0018	SA0018 (08) SHIKHAR (08) HANE SHIKHAR (LABL)	10.00	SET	30.00	300.00	1.00
SA0001	SA0001 (08) SHIKHAR (08) HANE SHIKHAR (LABL)	10.00	SET	30.00	300.00	1.00

Customer Aging Inquiry Screen with Drill Down Feature

In addition, there must also be a way to analyze the customer's payment pattern for future credit consideration. No business would want to issue a credit term that results in a loss of competitiveness. On the other hand, bad collection will also affect the company's financial position. If bad debts do exist, the potential loss will usually be much higher than the sales profit.

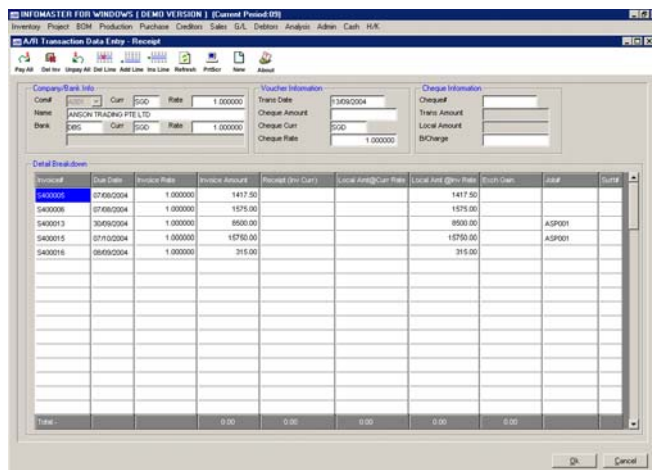
With InfoDebtor, you can analyze payment patterns online and generate payment expedition reports to pre-empt late payments before they actually occur.

ENHANCED FEATURES FOR BETTER CONTROL

InfoDebtor Accounts Receivable module is an on-line, real-time Integrated Accounting System designed for all business industries.

A Real-time Accounts Receivable provides you with up-to-time information and relieves the accounts personnel from manual computation so that the time saved can be well utilized for other more productive work.

With InfoDebtor, you can assign any clerk to enter the data - InfoDebtor will do the rest. No more delays because of staff turnover or when the accounts clerk is on leave. The Microsoft Excel like data entry screen provides a familiar look and feel for most users.



Each invoice entered can be in any foreign or local currency. The original currency will be tracked together with its exchange rate at the time of sales. Exchange gain/loss will be computed automatically when payment is collected. For foreign invoices, any bank charges incurred can be taken care of at the same time.

At times, the amount collected may be of a different currency as compared to the invoiced currency. The system will perform a conversion directly and update the debtors and the bank concurrently with different currencies used.

All cheques received can also be registered into the system before applying it to an invoice. This forgoes the need for manual recording and allows quick receipt entry.

A/R and A/P contra facility and credit balance contra provides a one-step method to clear the outstanding. If exchange rate fluctuates drastically, automatic re-valuation of all outstanding bills can be carried out without any manual computation.

STRATEGIC INFORMATION FOR ENTIRE BUSINESS

InfoDebtor enables you to keep track of individual customer's credit facility, the ageing of the outstanding bills and alert you of any bad-payment customer to avoid a bad debt situation. Company management will have visibility of debtors' situation and important decisions can be made to address them.

InfoDebtor's drill down facility allows ageing information to be drilled down 3 levels - from ageing buckets to specific invoices to invoice contents. Such a view affords the accounts personnel to identify a particular segment that needs attention.

The management, the accounts and the sales personnel will benefit greatly from the accurate date presented in InfoDebtor.

REPORTING and ANALYSIS

Ageing analysis or statement of accounts can be viewed or printed as and when is required. Outstanding bills by salesman can be used as a reference for each salesman to take care of their own customer's payment due date.

Management summary reports provide the view of the A/R and A/P status for side-by-side comparison.

InfoDebtor provides more than 70 reports for debtor analysis at your fingertips.

Mastering your information with *InfoMaster*

Key Functions	Description
MASTER	<ul style="list-style-type: none"> • Maintains a complete customer data base • Captures the full particulars of the customer • Maintains person contact/s of customer • Support multiple debtor control accounts
TRANSACTION	<ul style="list-style-type: none"> • Allows registration of cheques for future updating • Allows entry of invoices, receipts, credit notes, credit balances and adjustment • Allows contra with A/P invoice • Allows contra with credit balance (deposits) • Define invoices on hold/ release • Support multiple bank and multiple currency • User defined currency codes and daily exchange rate • Accept partial receipt, full receipt and over-receipt • Auto application of cheque received to offset multiple invoices • Accepts single cheque payment to offset bills from many companies • Support bank charges in foreign and/or local currency • Automatic exchange gain/loss computation upon receipt • On-line / real-time update of information
INQUIRY	<ul style="list-style-type: none"> • Maintains a complete A/R history for current, last and past year • To identify key sales accounts and ranking • Management summary of A/R and A/P status for side-by-side comparison • Display summarized information to provide management a better overall picture of the entire sales and receivable status • Provide on-line summarized ageing as well as detailed outstanding bills to assist accounts receivable staff in handling all incoming as well as internal inquiries efficiently • Analyze outstanding invoices in 5 ageing fields i.e. current, 30 days, 60 days, 90 days and above 120 days • Drill down facility to allow viewing the source entry of an outstanding invoice
REPORT	<ul style="list-style-type: none"> • Up to 70 reports to be printed as and when required • A/R Status report (local and foreign currency), Statement of Account printing, cheque register listing, sales ranking report, outstanding bill exception report, outstanding bill report, G/L report, Transaction analysis, Ageing analysis and customer master detail listing • Provides adhoc report printing to facilitate management reporting needs • Printing by selection criteria • Full report preview before printing
OPTIONAL APPLICATIONS	<ul style="list-style-type: none"> • Thin client browser based access to InfoMaster System (requires appropriate hardware, licenses, third party software and internet connectivity)

To learn more about the InfoMaster for Windows Accounting/ ERP Application you can visit our website at www.ise.com.sg or call us at (65) 6747 5665.